

JOB DESCRIPTION

Job Title	Assistant Director of Music & Peripatetic Teacher
Department	Music
Function	Co-Curricular
Reports to (Job Title)	Director of Music
Location	Aysgarth School

JOB PURPOSE

To support the Director of Music in leading the musical and liturgical life of the school. This role includes being an employed part-time Assistant Director of Music and a self-employed piano teacher (organ teacher also welcome).

Key Information

- Hours: Part-time school appointment, plus additional hours (minimum 10) as a Peripatetic Teacher
- Specialism: Piano or Piano & Organ

KEY RESPONSIBILITIES/ ACCOUNTABILITIES

1. Department Strategic Direction

- Pupil Practising: Support with initiatives for fun and effective programmes for sight-reading, aural and scales.
- Support students with developing effective practice routines.
- Scheduling: Assist with individual timetables for peripatetic pupils in coordination with the music department.
- Playing a part in designing new initiatives for an already busy, flourishing department.
- Supporting and coordinating a range of additional informal performance opportunities.
- Admin Support: Assist the Director of Music in producing orders of service and compiling the termly hymn lists for all daily and Sunday services.
- To support music examinations and accompany candidates where required.
- To actively support the theory level of all students in the school.

2. Class Teaching

- To plan, prepare and teach class music lessons.
- To participate in relevant subject-specific training.
- To contribute to the continual refinement of the Scheme of Work.
- To prepare classes for performances including concerts, Christmas events and school musicals.

3. Liturgical & Chapel Music

- Piano (or Organ if applicable) Accompaniment: Deputise by playing the piano or organ for Chapel services.
- Choral & Service Music: Accompany congregational singing, choral anthems and songs, and provide varied, high-quality music before and after every service.
- Pre-Prep Services: Play the piano for the weekly Pre-Prep Friday afternoon Celebration Assembly.

4. Choral Support & Performance

- Choir Training: Assist in running, accompanying or leading school choirs to maintain high standards of musicality.
- Rehearsal Management: Deliver fast-paced, effective rehearsals.
- Soloist Preparation: Coach and prepare pupils to perform solo repertoire for Chapel services and concerts.
- Establishing additional choirs in the school.
- Support Head of Drama with Musicals and other performances (around 1 per term).

5. Peripatetic Teaching (Additional Hours)

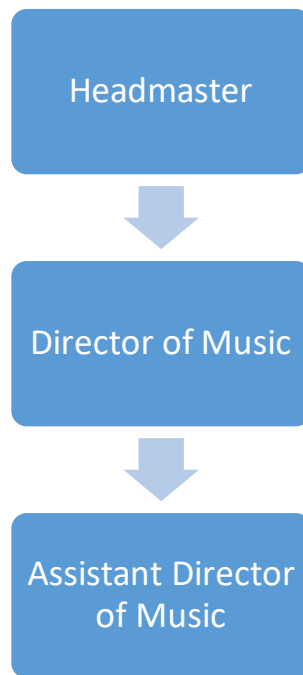
- Instrumental Tuition: Provide high-quality individual piano (and organ, if applicable) lessons to pupils across the school for all styles of piano.
- Pupil Progress: Prepare pupils for music examinations, school performances, and scholarships.

All staff, contractors, volunteers have a responsibility and duty of care to safeguard and promote the welfare of pupils. Staff must be aware of the systems within the School which support safeguarding and must act in accordance with the School's Safeguarding & Child Protection policy and Code of Conduct. Staff will receive appropriate child protection training which is regularly updated.

RELATIONSHIPS

Internal	Director of Performing Arts and IT, Director of Music, Head of Drama, Pupils, Staff
External	Parents

ORGANISATIONAL CHART



PERSON SPECIFICATION

	Essential	Desirable	Method of assessment
Qualifications	Recognised relevant professional qualification such as a degree or diploma in music	Teaching qualification	Production of the Applicant's certificates. Discussion at interview. Independent verification of qualifications.
Experience	Experience in a comparable role, working with young musicians in an education setting Choir Experience: Demonstrated experience or strong capability in choral accompanying and vocal coaching.	Extensive proven experience in music education either 1-1, choral or classroom based	Contents of the application form. Interview. Professional references.
Skills	Piano/organ based keyboard skills that will support high level piano teaching and choral accompaniment. Keyboard Excellence: A fine pianist (or organist) capable of sight-reading and accompanying to a high standard.	Grade 8 or above piano qualification	Contents of the application form. Interview. Professional references.
Knowledge	Detailed knowledge of exam board criteria for multiple exam boards. Knowledge of choral traditions in the Church of England heritage.	Knowledge of choral music and choral traditions and ABRSM (or alternative board) examinations.	Contents of the application form. Interview. Professional references.
Personal competencies and qualities	Excellent interpersonal skills with other staff.	Ability to work collaboratively with staff and students.	Contents of the application form.

	Ability to handle sensitive information and maintain discretion with sensitive issues. Resilience: Highly organised and able to work under time pressure. Communication: Excellent interpersonal skills to inspire young musicians and collaborate with staff. Flexibility: Willingness to work a flexible schedule that can include weekends (Sundays) and early evenings aligned with school events and the timetables expected in a leading boarding school. Creative Vision: Ability to have new creative ideas to support the department with continuous evolution and ongoing forward momentum. Knowledge of safeguarding and child protection alongside how to promote the welfare of all young people. Motivation to work with children and young people. Ability to form and maintain appropriate relationships and personal boundaries with children and young people.	Ability to be flexible and adapt in a highly demanding, active school. Willingness to adapt to new technologies and computer software	Interview. Professional references.
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	Emotional resilience in working with challenging behaviours. Positive attitude to use of authority and maintaining discipline.		
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